



# Cloughton MS Cougar Band

## 2020 COVID-19 SAFETY PROTOCOLS AND PROCEDURES

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### WHAT TO BRING TO SCHOOL

- Mask or face covering
- Refillable water bottle
- Instrument & accessories
- Washcloth (brass students only, provided by school)
- Band binder with all required supplies (provided by school)
- Hat & sunscreen for outdoor class (suggested)\*

*\*When weather permits, we will rehearse outside.*

### HEALTH PRE-SCREENING FORM



The health screening form below **MUST** be filled out by any student that will be attending a rehearsal or performance. This screening needs to be filled out before **EVERY** individual rehearsal, and should be filled out prior to leaving the house along with a routine temperature check (within one hour of the start of rehearsal). You can access the form by scanning the QR code, by clicking the link below, or through your student's Band Schoology page.



[COVID PRE-SCREENING GOOGLE FORM](#)

# MORNING ARRIVAL & INSTRUMENT DROP-OFF

## ● CAR-RIDER PROCEDURES

- Health Pre-Screening
  - Before arriving on campus, all students are required to fill out the Health Pre-screening Form provided above.
  - Should a student answer "Yes" to any of the questions on the form, the student must stay at home.
- Parents can enter the school parking lot at the Spears or Walters entrances, then loop around to the designated area on the map to drop students off before school. Parents will then exit by following the flow of traffic to Spears Rd. **See map below.**
- **Students should arrive between 9:15 and 9:35 AM. Any student who arrives later than this time needs to report to the front of the school.**
- **Students must remain in their vehicle until a band director verifies completion of the Health Pre-Screening form and have their temperature taken. If the student does not pass the Temperature Check, they MUST go home.**
- Students will then enter through the large double glass doors (wearing face covering) located between the 6th and 7th grade pods.
- Students will then proceed to the band hall and follow the arrows on the floor to drop their instrument off at their locker and then make their way to the cafeteria.
- Per COVID-19 protocols, at no point will parents be allowed in the building- parents are to strictly drop students off and remain in their vehicles.



- **BUS-RIDER PROCEDURES**

- Students will arrive at school and have their temperature checked upon exiting the bus.
- Students will enter with the flow of traffic through the back of campus and immediately proceed to the Band Hall using Main Street.
- Students will then proceed to the Fine Art's Hallway and line up against the wall using the social distancing floor markers. Students will wait for a director to allow them to enter the band hall.
- From there, students will follow the arrows on the floor to drop their instrument and Band binder off at their locker, and then make their way to the cafeteria.

## **CLASS TIME BAND HALL ENTRY PROCEDURES**

- All students will line up outside the band hall (using the social distancing markers), and wait for a director's permission to enter the band hall.
- Upon entry, students will sanitize their hands.
- Students will then travel directly to their locker using the designated walkway to pick up their instrument and binder, and make their way to their assigned seat. *See diagram*
- Instruments are to remain in their cases at their assigned seats until asked to assemble by a director. (Exceptions: Tuba, Bari. Sax, Contra Clarinet)
- Students will place their Band binder on their music stand, and backpacks on the back of their chair. All belongings **MUST** stay within their 5 sq ft area.
- Once seated, students should not leave their learning squares for the remainder of class, unless otherwise instructed.

## **INDOOR REHEARSAL PROTOCOL**

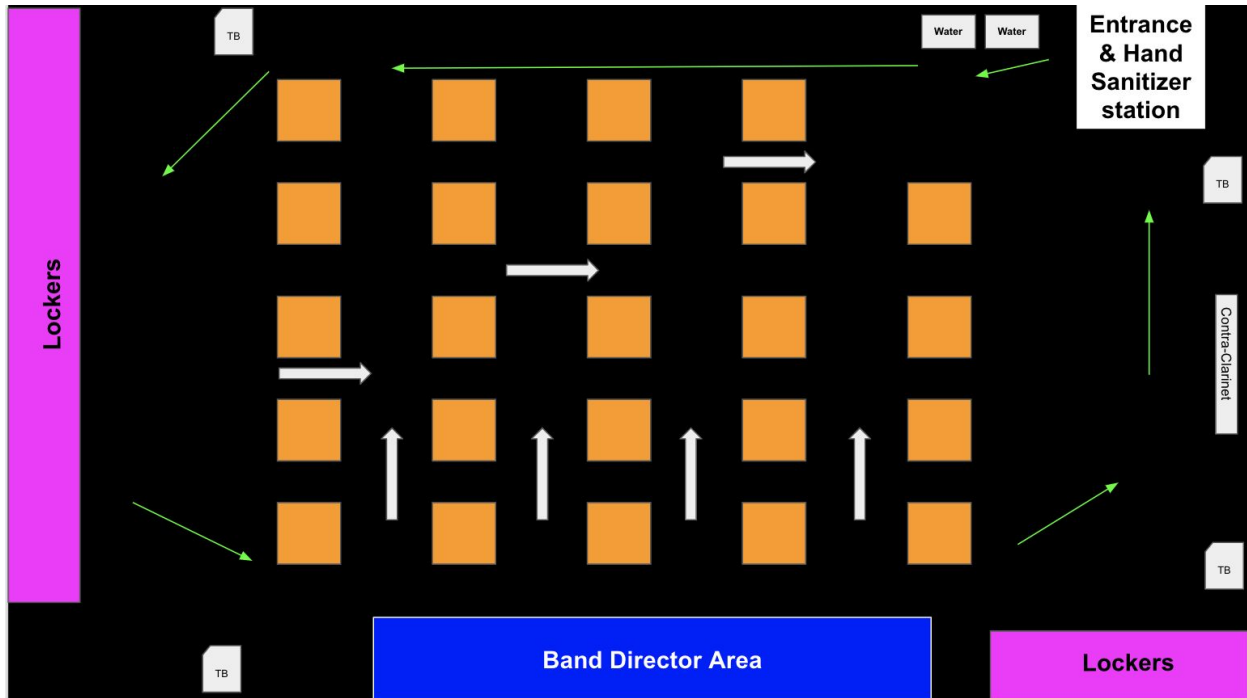
- Students are to have their face coverings on while not playing their instruments.
- In order to maintain social distancing and protect all students, All rehearsal spaces have been measured and marked to meet TEA/UIIL Social Distancing Guidelines. Each student will be assigned a learning square. Once class starts, students are not to leave this area.
- Specified instruments must have bell covers on their instruments when practicing indoors. (provided by school)
- Brass students must use their washcloth to empty their water keys. Washcloths will be collected at the end of every school week and will be cleaned by the directors.

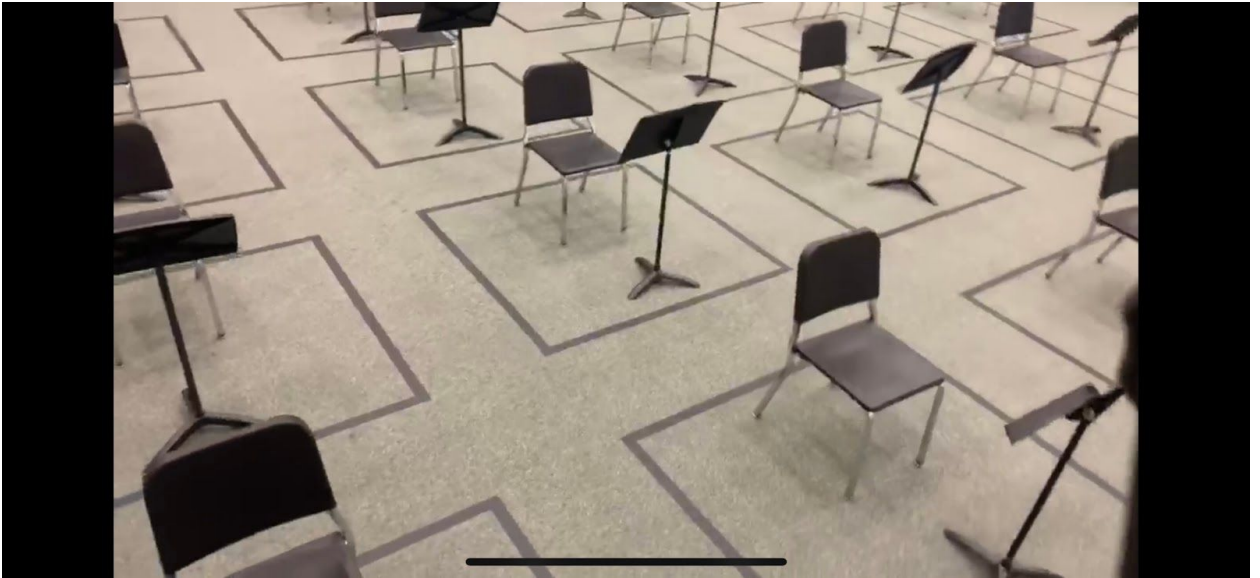
(washcloths are provided by school) Students will receive a clean washcloth at the beginning of each week.

- Water fountains may only be used to fill up bottles. Students must ask permission before filling up their bottle. Only one student at a time will be allowed to go to the water fountain.
- Staff will sanitize all music stands, chairs, and equipment used by staff and/or students at the conclusion of class. Staff will also consistently wipe down high contact areas such as door handles.

### RESTROOM USAGE:

Restroom use will be limited to one student at a time. Students should exit the band hall using the traffic flow arrows. Students should wash hands using warm water for 20 seconds after using the restroom. Students should also re-sanitize their hands once back in their designated rehearsal space to help protect against any surfaces/door handles they may have come in contact with.





## OUTDOOR REHEARSAL PROTOCOL

- Spring ISD has recommended that we practice outside as often as possible, as weather permits.
- While outside, students will still practice social distancing, and will be arranged by the director in the outdoor rehearsal set up.
- Spray paint will be used to establish where students should sit.
- It is incredibly important that students have a sufficient amount of water while outdoors. We always recommend that students bring their own personal water jug or water bottle. **STUDENTS WILL NOT BE ALLOWED TO SHARE WATER, AND WATER FOUNTAINS MAY ONLY BE USED TO REFILL BOTTLES.**

### RESTROOM USAGE:

Restroom use will be limited to one student at a time. Students should wash hands using warm water for 20 seconds after using the restroom. Students should also re-sanitize their hands once back in their designated rehearsal space to help protect against any surfaces/door handles they may have come in contact with.





## PICK-UP PROCEDURES

- **All students will need to be picked up at the front of the school.** See map below.
- Students will be dismissed individually by the directors to help alleviate any congestion and to allow band directors to better monitor.
- Students are to go directly down Main Street and outside to their vehicle, maintaining social distancing.
- If the student's parent/guardian has not arrived by the end of rehearsal, students must wait outside spaced 6 feet apart or more.
- **Pick up time begins 5 minutes after rehearsal end time.** This will allow for us to properly sanitize any used equipment as well as allow time for students to release in smaller groups.
- Students will be expected to keep their face mask on while waiting to be picked up.

*Claughton Cougar Band*  
*2020 COVID-19 SAFETY PROTOCOLS AND PROCEDURES*

- **There will be no access to the Band Hall after rehearsals.** With that said, all students will need to take their instruments and all personal belongings home each day.

*\*Tuba players may be the only exception.*



## ONCE HOME

- Once the student returns home, it is safest for the student to immediately shower and change out of the clothes in which they were wearing during rehearsal if possible.
- As an added safety precaution, students should also sanitize any instrument cases/equipment before bringing it into their homes and before leaving their homes if possible.
- Students should frequently change out their face covering or wash/sanitize.

## ADDITIONAL SUMMARY OF DISTRICT PROTOCOLS

- Once performers exit their vehicle they will proceed to the check in area with Staff, maintaining at least 6 feet between others.
- Each performer will be required to wear a mask upon arrival.
- Once a performer has been cleared, they are to proceed directly to the rehearsal area.

***Claughton Cougar Band***  
***2020 COVID-19 SAFETY PROTOCOLS AND PROCEDURES***

- Directions will be given to the performer by a staff member in that area.
- Performers will not gather in groups and should stay at least 6ft-10ft apart from each other when not rehearsing and continue wearing their face covering.

## **ADDITIONAL SAFETY MEASURES**

- Performers are NOT to share equipment, water, or other supplies.
- Performers are not to touch one another for any reason, maintaining the required distance at all times.
- Restrooms will be available for emergency use only. Only one student at a time is permitted to use the restroom facility. Students should wash their hands using soap and warm-water after using the restroom, as well as sanitize their hands once back in the rehearsal space.
- Students are encouraged to bring their own hand sanitizer if possible.